



JOHNSON COUNTY HEALTH DEPARTMENT

Courthouse Annex
86 West Court Street
Franklin, Indiana 46131

317-346-4365
Fax 317-736-5264

September 13, 2012

To: **New Tattoo/Body Piercer Owner or Operator**

Re: **License Procedures for New Tattoo/Body Piercing Shops**

All persons engaged in tattoo and body piercing operations in Johnson County are required to operate in a licensed and inspected facility by the Johnson County Health Department. Mobile or temporary operations are not permitted in Johnson County.

This packet is designed to describe basic requirements necessary to obtain a facility license in Johnson County. Once obtained the license may be renewed annually. The normal license cycle runs from September 1 through August 31st of each year.

1. Prior to obtaining your license the proposed shop must be inspected by this Department for compliance with applicable state and local rules. In addition written assurances must be presented that indicate compliance with proper zoning, fire codes, taxing entities, and building codes under relevant jurisdictions.
2. If your operation utilizes reusable piercing equipment or reusable ink tubes for tattoo machine(s), an autoclave unit will be required to sterilize. The autoclave must be tested via a spore test from a certified laboratory prior to opening and then at least one time per month. In all shops an EPA registered tuberculocidal disinfectant cleaner is required as well as disposable gloves, single use razors, adequate lighting, separate hand-sinks in each artist's booth, and sanitary facilities.
3. Inspectors are available to provide more detailed information and make pre-opening inspections of your proposed facility.

Enclosed in this packet are the following:

- Application for License **(Must be completed)**
- ISDH Policy statement and sample Policy Statement **(Must be completed & signed by owner)**
- Red Cross Blood Borne Pathogen Training Certificate for Tattoo Artists web site. **(Must have proof of training for each artist)**
- Hepatitis B – forms. **(Must be completed by each artist)**
- Patron Rights Poster **(Must be posted at facility)**
- Universal Precautions Poster **(Must be posted at facility)**
- Indiana State Department of Health (ISDH) Website information – Access to the ISDH State Rule: IAC 410 1-5 - Sanitary Operations of Tattoo Parlors & Body Piercing Facilities
- Johnson County Ordinance No. 2005-24

The Johnson County Health Department looks forward to working with you to help improve the public health. We appreciate your cooperation in complying with important public health rules. If you have questions, please contact me at 317-346-4375.

Chris Menze, Environmental Health Specialist