

Johnson County Treasurer



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December 8, 2015

Dear Johnson County Innkeeper:

As you are likely aware, on October 5, 2015, the Johnson County Council approved Ordinance No. 2015-03, which requires those engaged in the business of renting or furnishing accommodations to charge their patrons a 5% Innkeeper's Tax to be used for the promotion of tourism in Johnson County. You may review that Ordinance on the Johnson County Treasurer's website by going to co.johnson.in.us. Go to the Government tab, then the Tax/Property/Finance tab, and click on "Treasurer's Office."

The Innkeeper's Tax is imposed on those renting rooms for less than 30 days and operates similarly to the state sales tax and Johnson County food and beverage tax. The tax is collected by the Innkeeper, who then forwards it to the Johnson County Treasurer on a monthly basis. Vouchers have been created to assist with this process; a sample voucher is enclosed for your reference. Vouchers for future use are available on the Johnson County Treasurer's website, which you may access by following the instructions above.

Payment of the Innkeeper's Tax must be made on or before the 20th of each month. Because the tax will be implemented starting January 1, 2016, your first payment will include a 5% tax on all January 2016 transactions, and will be due on **February 20, 2016**. Payment may be made in person at the Johnson County Treasurer's Office, which is located at the Courthouse Annex, 86 West Court Street, Franklin, IN 46131. You may also mail your payment to that address. **You must include a voucher with your payment.**

Please note that timely payments will allow you to keep 0.73% of the money collected, as indicated on the voucher. Late payments will be subject to a 10% penalty. If we can be of further assistance, please feel free to contact our office at (317)346-4330 from 8am to 4:30pm, Monday through Friday.

Sincerely,

Diane L. Edwards
Johnson County Treasurer