

MINUTES

**Johnson County
Convention, Visitor, and Tourism Board**
Tuesday, September 20th, 2016
West Annex Auditorium

The meeting was called to order at 6:04pm.

Board Members Present: Kim Smith, Megan Bowman, Janice Bullman, ~~Cynthia Williams~~, Mike Neal, Christian Maslowski, Laura Richardson, ~~Nathan Huelsebusch~~, Sarah Brown.

Agenda: Agenda presented by Mike Neal. Motion to approve the agenda made by Christian Maslowski, seconded by Janice Bullman. Motion carried unanimously.

Public Comments on Agenda Items: None

Previous Meeting Minutes: Minutes from 8/16/16 Meeting were reviewed. Motion to approve the Minutes as written, made by Megan Bowman, seconded by Christian Maslowski. Motion carried unanimously.

Old Business:

- **Financial Report:**
 - **Treasurer's Report:**
 - Year-to-date collections total \$330,442.66 as of 9/20/16.
 - Twelve remaining payments for August not yet received as of 9/20/16.
 - Entity & Checking account status
 - There is need to open a bank account to make necessary payments.
 - We will need to establish an entity with a tax ID
 - We are able to declare non-profit status without affecting our future structure.
 - Motion to form an Indiana Domestic Non-Profit entity and open a bank account at Horizon Bank by Janice Bullman, second by Christian Maslowski. Motion passed unanimously.
 - Sheena filing entity documents with the Secretary of State's office.
 - Approval was granted to cover those costs via County Commissioners credit card.
 - That amount will be reimbursed once the checking account is established and funded.
 - Future Disbursements
 - County Council indicated that quarterly payments would be their preferred method of disbursing funds into the newly created checking account.
 - It is still unclear whether disbursements will be based solely on our 2017 budget, or whether we will have additional operating funds available.
- Future CVT Meetings
 - Beginning in October 2016 the CVT board will hold monthly meetings on the first Wednesday of the month at 6pm. This will be carried through the 2017 calendar year. (Motion was made by Christian Maslowski, second by Megan Bowman. Motion passed unanimously.)

MINUTES

- **Committee Reports:**

- **Research Committee:**

- Entity Structure options were presented and informally discussed. Three options.
 - Development of a 501(c)3
 - Partnering with an existing 501(c)3
 - Hiring an outside marketing firm
- Christian volunteered to compile pros and cons of each option and present those for consideration at our October meeting.

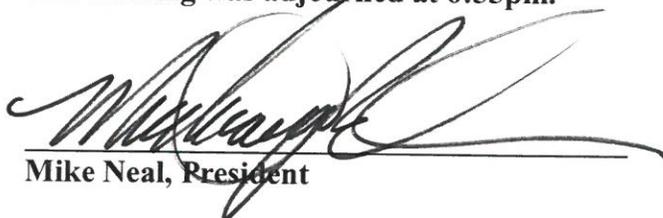
- **Budget Committee:**

- Proposed 2017 budget was approved at the September 8th County Council meeting.

New Business: None

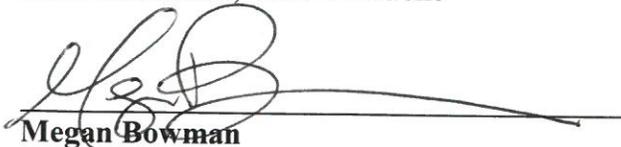
Public Comments from the floor: None

Motion to adjourn by Christian Maslowski, second by Janice Bullman, Motion carried unanimously.
The meeting was adjourned at 6:55pm.



Mike Neal, President

Janice Bullman, Vice President

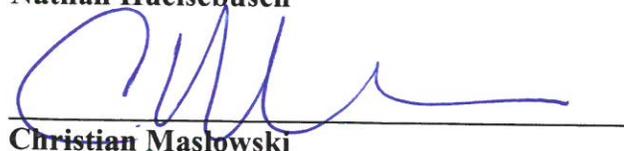


Megan Bowman



Sarah Brown

Nathan Huelsebusch



Christian Maslowski

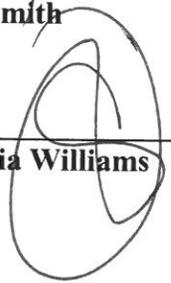
MINUTES



Laura Richardson



Kim Smith



Cynthia Williams