

COMMISSIONERS

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**BOARD OF COMMISSIONERS
JOHNSON COUNTY**

REVISED MAY 2017

Meetings of the Johnson County Commissioners are listed below, including the dates of which all requests to appear before the Commissioners must be in the County Commissioners Office to allow the agenda to be advertised according to law.

The requests are **due by 2:00 p.m.** on the **specified date**. If your request is not in the Commissioners Office by the specified date your request will be held until the next available Commissioners meeting. The Commissioner's **require** that a **complete written explanation of your request** be submitted to the Commissioner's Office.

Please submit your request by email to: abriggs@co.johnson.in.us

Any contracts/agreements that will require approval and signature by the Commissioners will need to have two originals submitted to the office. One original will be sent back with you and one original will be kept in the Auditor's Office contract drawer. You will also need to forward a **copy** of the contract/agreement to the County Attorney at least ten (10) days before the meeting for review.

As of July 2011 the E-Verify law applies to all contracts, please make sure this law is addressed in your contract before submitting to the Board for approval. In addition to the E-Verify Affidavit the Iranian Certificate (effective date: July 2012) will also need to be attached to contracts. (please contact the office should you have any questions)

If you have a legal advertisement (Bids, RFQ, RFP) that will need to be advertised the same week as the approval please send the legal ad to the office the Friday before the meeting. This will allow for placement in the papers before their deadline which is Mondays at 11:00 a.m.

2017 COMMISSIONERS MEETING SCHEDULE

*** executive session will be held immediately following the public meetings if necessary*

2017 COMMISSIONERS MEETINGS

**REQUEST DUE IN
COMMISSIONERS
OFFICE BY 2:00 P.M.:**

MAY

8th - 3:00 P.M.
22nd - 10:00 A.M.

MAY

MAY 3rd
MAY 17th

JUNE

12th - 3:00 P.M.
26th - 10:00 A.M.

JUNE

JUNE 7th
JUNE 21st

2017 COMMISSIONERS MEETINGS

JULY

10th - 3:00 P.M.
24th - 10:00 A.M.

AUGUST

14th - 3:00 P.M.
28th - 10:00 A.M.

SEPTEMBER

11th - 3:00 P.M.
25th - 10:00 A.M.

OCTOBER

9th - 3:00 P.M.
24th - 10:00 A.M. - *Tuesday*

NOVEMBER

6th - 3:00 P.M. 1st Monday
20th - 10:00 A.M. 3rd Monday

DECEMBER

4th - 3:00 P.M. 1st Monday
11th - 10:00 A.M. 2nd Monday

**REQUEST DUE IN
COMMISSIONERS
OFFICE BY 2:00 P.M.:**

JULY

JULY 5th
JULY 19th

AUGUST

AUGUST 9th
AUGUST 23rd

SEPTEMBER

SEPTEMBER 6th
SEPTEMBER 20th

OCTOBER

OCTOBER 4th
OCTOBER 18th

NOVEMBER

NOVEMBER 1st
NOVEMBER 15th

DECEMBER

NOVEMBER 29th
DECEMBER 6th

IF YOU HAVE ANY QUESTIONS ABOUT THE SCHEDULE PLEASE CONTACT THE COMMISSIONERS
OFFICE AT 346-4301.