

WHAT IS NEEDED FOR A DEMOLITION PERMIT

1. **A Current Contractor Listing:** If the contractor is pulling the permit, they must be listed with the county
2. **A Signed & Notarized Contractor Listing Exemption Affidavit:** If the homeowner is pulling the permit.
3. **A completed, signed & dated Demolition Application:**
4. **Two copies** of the site plan showing: (see attached example)
 - a. All property lines & streets
 - b. The location and size of all existing structures
 - c. The distance from any existing structures to the structure to be demolished
 - d. The location of a septic field (if applicable)
 - e. An arrow indicating North
5. One copy of the **recorded deed** for the property: including the recorder's stamp, available at the Johnson County Recorder's Office (346-4385)
6. **Abatement Documents:** from the Indiana Department of Environmental Management (if there is any evidence of hazardous materials).

The demolition of any dwelling or structure in the unincorporated area of Johnson County shall require a permit BEFORE the removal of the dwelling or structure, as per the Johnson County Building Ordinance. Issuance of a demolition permit will take place only after agreements have been received from the Johnson County Historical Society (if applicable), and/or the Johnson County Health Department (if applicable). Any evidence of hazardous materials shall require abatement documentation from the Indiana Department of Environmental Management prior to permit issuance.

The Inspection process for a demolition permit consists of, but may not be limited to:

1. **Pre-Issuance Inspection:** To be conducted after the permit is applied for, but **BEFORE** the permit is issued. This is done to ensure the dwelling or structure may be demolished (if there is any historical value, if the location of the dwelling/structure is too close to any other dwelling/structure, or if there are any septic issues, etc.)
2. **Utility Inspection:** To be conducted after all the utilities have been disconnected and secured (this is to be done by contractor or homeowner). This is to ensure all utilities have been physically disconnected and secured.
3. **Open Hole Inspection:** If there is a basement involved, this is done **AFTER** the dwelling/structure but **BEFORE** the hole is backfilled. This is to ensure that the floor has been significantly broken up to disallow any retention of water.
4. **Final Inspection:** This is done **AFTER** the hole is backfilled with dirt. This is to ensure that all debris has been removed and the lot or property has been left in a clean and environmentally friendly state.

This demolition permit is good for one (1) year from the date of issuance. Any footings, foundations, or slabs remaining (if not utilized) after this time will be required to be removed PRIOR to any new construction on that site.

NO BUILDING MAY BE DEMOLISHED BY FIRE, UNLESS IT HAS BEEN APPROVED BY THE LOCAL FIRE DISTRICT.



Johnson County Department of Planning & Zoning

Demolition Permit Application

LOCATION OF WORK:

Address: _____

City/Zip: _____

Township: _____

Subdivision: _____

Section: _____ Lot #: _____

CONTRACTOR: (only fill this section out,

if you are a listed contractor) (if you are the homeowner pulling permit, just write HOMEOWNER)

Name: _____

Address: _____

City/State/Zip: _____

Telephone #1: _____

Telephone #2: _____

Email: _____

How would you like to be notified when the permit is ready?(please circle one) Phone or Email

PROPERTY OWNER(S):

Name(s): _____

Address: _____

City/Zip: _____

Telephone #1: _____

Telephone #2: _____

Email: _____

How would you like to be notified when the permit is ready?(please circle one) Phone or Email

INTENDED USE OF STRUCTURE: (check one)

- ☐ Agricultural:
☐ Business
☐ Government/Hospital/Industrial
☐ Multi-Family
☐ Residential

DEMOLITION DETAILS:

Approx. Cost of Demolition: \$ _____

Total Floor Area (everything under roof): _____ sq. feet

Height to Peak (lowest to highest point) _____

Number of Stories: _____

Number of Bedrooms: _____

Number of Bathrooms: _____

Basement: ☐ Yes ☐ No

Foundation Type: ☐ Crawl ☐ Slab ☐ Post

Septic on Site? ☐ Yes ☐ No

Will Septic be: ☐ Abandoned ☐ Re-used

Well on Site? ☐ Yes ☐ No

Will Well be: ☐ Abandoned ☐ Re-used

Note- if it will be abandoned, it must be located & marked

Year house was built: _____

Has an asbestos inspection been conducted?

☐ Yes ☐ No

UTILITY DETAILS:

Have all utilities been disconnected/retired?

☐ Yes ☐ No

Please give us the following provider information:

Electrical Service: _____

Sewer: _____

Gas: _____

*I Certify the information contained on this form, and the plans submitted are complete and accurate under the penalties of Perjury. I will be responsible for all applicable laws and ordinances, and understand that approval of plans and the issuance of a permit **DOES NOT** obviate the need to comply with these laws and ordinances. I agree to hold harmless and indemnify Johnson County, Indiana for any losses, claims, or liability resulting from the undersigned, principal, sub-contractor, or supplier's errors of omission and/or commission.*

Signature of Applicant

Printed/Typed Name

Date

DEPARTMENT USE ONLY

Date Received:_____

Time Received:_____

Parcel #: 41-_____

Section:_____

Township:_____

Range: _____

Zoning:_____

Permit #:_____

Permit Fee:_____

Receipt #:_____

Cash: _____ Check #:_____

Date Released:_____

Contractor Listing #:_____

Current? ☐ Yes ☐ No

Site Plan Review:

Site Plan Approved:_____

Site Plan Denied:_____

By:_____

Building Plan Review:

Square Footage Calculation: _____

Building Plans Approved:_____

Building Plans Denied:_____

By:_____

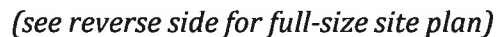
Health Department Approval:

Date contacted:_____

By: _____.

Approval Received: _____

JOHNSON COUNTY DEPARTMENT OF PLANNING AND ZONING



- Include all site structures, existing and proposed. NOTE: Approved variances and special exceptions are usually granted subject to substantial compliance with a final site plan. So, be aware that you will be “locked into” your submitted site plan with regard to future site use and development.
- Label important dimensions. For example, if you’re requesting a variance for the side setback of a shed, label that setback
- Show curb cuts, access drives, parking areas, easements, sidewalks, adjoining rights-of-way and any other important features
- Include a North arrow
- Must be drawn to scale... usually 1"=10', 1"=20', 1"=30', 1"=40', 1"=50' or 1"=60'
- Site plans are always required for all variance and special exception petitions, but are not generally required for rezoning petitions.

1565 E. ELM

LEGAL DESCRIPTION

GREEN ACRES
5TH ADDITION
LOT 20

