

Johnson County Department of Planning & Zoning  
Sub-Contractor Sign-Off Sheet

To all concerned: the submission of drawings for plan review are to consist of:

**Structural:** Foundation drawings; floor plans w/ dimensions and room names; wall section; roof framing detail or stamped truss drawings. (These plans are mandatory and may not be omitted)

**Electrical:** Outlet and switch locations, smoke detectors, panel and meter base locations, ceiling fans and lighting fixtures.

**Plumbing:** A basic plumbing schematic of the drain, waste, and venting system.

**HVAC:** A drawing showing the locations of the return and supply air grills and their sizes, plus the location of the HVAC Equipment

Electrical Sub-Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Email: \_\_\_\_\_

License #: \_\_\_\_\_

☐ Will be performing the work

☐ Will be overseeing the work

Plumbing Sub-Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Email: \_\_\_\_\_

License #: \_\_\_\_\_

☐ Will be performing the work

☐ Will be overseeing the work

HVAC Sub-Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Email: \_\_\_\_\_

License #: \_\_\_\_\_

☐ Will be performing the work

☐ Will be overseeing the work

Project Address: \_\_\_\_\_

Permit Holder: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

By signing above, I hereby affirm that all work performed shall be applicable to the codes enforce with the State of Indiana and the County of Johnson. I have received this form in lieu of submitting requested drawings or schematics for plan review.

Sub-Contractor Sign-Off Sheet

updated 8-16-13