

## **COUNTY COUNCIL REGULAR MEETING – FEBRUARY 13, 2023**

The meeting was called to order by President, Jonathan T. Myers.

### **A. Call the Meeting to Order**

#### **1. Roll Call**

The following members were present: Pamela Burton, John Mallers, Ron Deer, Melinda Griesemer, John Myers and John Ditmars.

#### **2. Invocation**

Ms. Griesemer gave the invocation.

#### **3. Pledge of Allegiance**

Mr. Jonathan T. Myers led the Pledge of Allegiance.

#### **4. Approval of the 2/13/2023 Agenda**

Mr. Jonathan T. Myers noted the following changes to the agenda:

- *add item D4 – Board Appointment of Alternate Position to the Johnson County Board of Zoning Appeals*

Ms. Griesemer made a motion to approve the agenda as amended. Mr. Ditmars seconded the motion, which carried unanimously.

#### **5. Public Comments (limited to 5 minutes per person)**

There were no public comments.

### **B. Routine Matters – Consent Agenda**

*By a single motion, the Board approves the following items, which may include Salary Ordinance Amendments, Additional Appropriations, Reductions, and Transfers. Any items listed on the consent agenda may be removed by a Council member and moved to the regular agenda.*

Ms. Griesemer moved to approve the following requests as presented. Mr. John Myers seconded the motion, which carried unanimously.

#### **1. Approval of 1/9/2023 Regular Meeting Minutes**

#### **2. 93.323 Crisis Co Ag School 21-22 (#8246)**

(a) From: 8246.14300.00000.0210	PERF	\$	(3,026.52)
From: 8246.14400.00000.0210	Emp Group Health Insurance	\$	(9,288.45)
From: 8246.19900.00000.0210	Overtime	\$	(3,507.50)
To: 8246.11400.00000.0210	Part Time	\$	14,973.25
To: 8246.14200.00000.0210	Fica-Social Security	\$	849.22

#### **3. Grants Awarded/Non-Governmental [Health Dept] (#4300-0210)**

(a) AA: 4300.31000.00000.0210	Professional Services	\$	24,222.56
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#### **4. Court Interpreter Grant 2023 (#9183)**

(a) AA: 9183.31000.00000.0134	Professional Services	\$	45,000.00
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#### **5. VASIA 2022 (#9138)**

(a) From: 9138.14200.00000.0132	Fica-Social Security	\$	(60.00)
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|--|----------------------------------|----|------------|
| To: 9138.36200.00000.0132  | Communications                   | \$ | 60.00      |
| (b) From: 9138.14200.00000.0132  | Fica-Social Security             | \$ | (534.45)   |
| To: 9138.35002.00000.0132  | Advertising                      | \$ | 534.45     |
| (c) From: 9138.10004.00000.0132  | Assistant Director               | \$ | (.47)      |
| To: 9138.35002.00000.0132  | Advertising                      | \$ | .47        |
| (d) AA: 9138.35002.00000.0132  | Advertising                      | \$ | .09        |
| 6. <u>VASIA Guardianship Fees (#4203)</u>  |                                  |    |            |
| (a) AA: 4203.31000.00000.0454  | Professional Services (new)      | \$ | 1,000.00   |
| 7. <u>Community Corrections JPI (#4950)</u>  |                                  |    |            |
| (a) From: 4950.31000.00000.0216  | Professional Services            | \$ | (1,000.00) |
| To: 4950.44000.00000.0216  | Office Equipment                 | \$ | 1,000.00   |
| (b) From: 4950.21500.00000.0216  | Office Supplies                  | \$ | (500.00)   |
| To: 4950.44000.00000.0216  | Office Equipment                 | \$ | 500.00     |
| 8. <u>Co-Operative Extension Service (#1001-0116)</u>  |                                  |    |            |
| (a) From: 1001.21500.00000.0116  | Office Supplies                  | \$ | (1,500.00) |
| To: 1001.11802.00000.0116  | Intern                           | \$ | 1,500.00   |
| 9. <u>Superior Court #1 (1001-0132)</u>  |                                  |    |            |
| (a) From: 1001.11400.00000.0132  | Part Time                        | \$ | (1,425.00) |
| To: 1001.36000.00000.0132  | Equipment Repair & Maint         | \$ | 1,425.00   |
| (b) From: 1001.11400.00000.0132  | Part Time                        | \$ | (500.00)   |
| To: 1001.44000.00000.0132  | Office Equipment                 | \$ | 500.00     |
| 10. <u>10.557 WIC Program 2022-2023 (#8201)</u>  |                                  |    |            |
| (a) From: 8201.14300.00000.0215  | PERF                             | \$ | (200.00)   |
| To: 8201.19900.00000.0215  | Overtime (new)                   | \$ | 200.00     |
| 11. <u>Auditor Plat Map Maint (#1181)</u>  |                                  |    |            |
| (a) AA: 1181.40100.00000.0904  | Office Equipment/Furniture (new) | \$ | 3,000.00   |
| (b) AA: 1181.31000.00000.0904  | Professional Services (new)      | \$ | 500.00     |
| 12. <u>Sheriff Firearms Training (#1156)</u>   |                                  |    |            |
| (a) AA: 1156.21600.00000.0124  | Operating Supplies               | \$ | 45,000.00  |
| 13. <u>CASA User Fee (#4917)</u>   |                                  |    |            |
| (a) AA: 4917.25000.00000.0361  | Christmas Supplies & Food        | \$ | 5,000.00   |
| 14. <u>CASA Capacity Building 2023 Grant (#9153)</u>   |                                  |    |            |
| (a) AA: 9153.36102.00000.0274  | Contractual Services             | \$ | 14,400.00  |
| (b) AA: 9153.21001.00000.0274  | Volunteer Favors                 | \$ | 2,898.00   |
| 15. <u>Community Corrections/Juvenile (#1001-213)</u> *budget correction; retro to 12/29/22 pay period |                                  |    |            |
| (a) AA: 1001.11596.00000.0213  | Supp - Juv Case Manger (3)       | \$ | 3,088.00   |
| (b) AA: 1001.11578.00000.0213  | Supp - Juv Field Officer         | \$ | 2,034.00   |



### **C. Salary Ordinance Amendments, Additional Appropriations, Reductions and Transfers:**

#### **1. Weights & Measures (#1157-0121)**

Greg Nelson, Director, was present to request an additional appropriation to pay for Travel & Training expenses for the 2023 year that was missed during budget time.

Mrs. Burton made a motion to approve the request as presented. Mr. John Myers seconded the motion, which unanimously carried.

(1a) AA: 1157.31500.00000.0121      Travel & Training (new)      \$      1,100.00

#### **2. 16.585 Drug Court Adult 22 (#8252)**

Shena Johnson, Court Administrator, was present to request a transfer of funds to better utilize the Drug Court Adult 2022 Grant money.

Mr. Deer suggested the title changes and salary increases be reviewed by Waggoner, Irwin and Scheele to remain consistent with current policies.

Discussion was held regarding the process to update job descriptions and classifications. All questions were answered accordingly. It was the consensus of the Council that Mr. Jonathan T. Myers assist in expediting the approval process for requests related to position classifications and salaries.

Mr. John Myers moved to approve the requests as presented. Ms. Griesemer seconded the motion, which carried unanimously.

(2a) From: 8252.31000.00000.0138      Professional Services      \$      (14,262.00)  
To: 8252.11438.00000.0138      Re-Entry Court Case Manager      \$      10,000.00  
To: 8252.11439.00000.0138      Drug Court Case Manager      \$      2,000.00  
To: 8252.14200.00000.0138      Fica-Social Security      \$      918.00  
To: 8252.14300.00000.0138      PERF      \$      1,344.00

(2b) 8252.11438.00000.0138 – Re-Entry Court Case Manager change title to “Peer Mentor Coordinator”

(2c) 8252.11438.00000.0138 – Peer Mentor Coordinator – request annual salary increase from \$40,000 to \$50,000 (with a max bi-weekly pay of \$1,923.08)

(2d) 8252.11439.00000.0138 – Drug Court Case Manager change title to “Peer Recovery Specialist”

(2e) 8252.11439.00000.0138 – Peer Recovery Specialist – request annual salary increase from \$40,000 to \$42,000 (with a max bi-weekly pay of \$1,615.38)

#### **3. Supp Adult Probation Services (#2101)**

Angela Morris, Director/Chief Probation Officer, was present to request salary increases retro to 1/26/2023.

Mrs. Burton requested a breakdown for the hierarchy in the divisions under her supervision to better understand the department (Court Services).

Other Council members asked for this list as well; Mrs. Morris replied she would send it to them.

Ms. Griesemer asked why the raises are being retroactive since the salaries are to follow state statute.

Mrs. Morris explained the new nature of the program came with a learning curve to understand the timeline of the positions and their statutory pay. This caused an oversight during the initial 2023 budget requests.

Ms. Griesemer moved to approve the increases, but not make them retroactive. The motion failed due to a lack of a second.

Mrs. Morris explained the title changes came with increased responsibilities that began on 1/26/2023.

Mrs. Burton made a motion to approve the increases retroactive to 1/26/2023. Mr. Ron Deer seconded the motion, which carried unanimously.

(3a) AA: 2101.11128.00000.0297	Supp – Supervisor (new)	\$ 5,000.00	(max bi-weekly pay of \$192.31)
(3b) AA: 2101.11135.00000.0297	Supp – Supervisor (new)	\$ 5,000.00	(max bi-weekly pay of \$192.31)
(3c) AA: 2101.11454.00000.0297	Supp – Supervisor (new)	\$ 5,000.00	(max bi-weekly pay of \$192.31)

#### 4. Reassessment (#1224)

Mike Watkins, Assessor, was present to request a transfer of funds due to multiple retirements requiring vacation payouts in his department.

Ms. Griesemer made a motion to approve items A-E as presented. The motion failed due to a lack of a second and a request of additional discussion.

Mr. Deer requested an explanation regarding the increased salary request.

Mr. Watkins explained the system changed from an integrated system to a system that only allowed imports to be viewed once daily. This changed the amount of time that requires the employee to review the daily import files that goes above and beyond their current job description. He would like to recognize the efforts put in and the amount of time and money this can save the county by not having to find outside sources to accomplish these tasks. Mr. Watkins stated he was not requesting this pay to be retroactive and added this person also gets paid an additional \$11,548 from the Auditor's budget.

The Council discussed the possibilities of changing the software used by the Assessor's office to assist in the efficiency of the work in the long term.

Ms. Griesemer moved to approve the requests as presented. Mr. John Myers seconded the motion, which carried six to one; Mr. Deer voted nay.

(4a) From: 1224.19900.00000.0322	Overtime	\$ (11,064.00)
To: 1224.11343.00000.0322	Appeal Administrator	\$ 3,249.00
To: 1224.11381.00000.0322	County Appraiser/IT Manager	\$ 7,815.00
(4b) AA: 1224.18204.00000.0322	GIS Manager/Data Analyst	\$ 3,846.00
(4c) 18204.00000.0322 – GIS Manager/Data Analyst – request annual salary increase from \$52,017 to \$57,017 (with a max bi-weekly pay of \$2,192.96)		
(4d) AA: 1224.14300.00000.0322	PERF	\$ 431.00
(4e) AA: 1224.14200.00000.0322	Fica-Social Security	\$ 295.00

#### 5. Assessor (#1001-109)

Mr. Watkins remained in front of the Council to request a transfer of funds to cover the payout of vacation time to the retired previous First Deputy.



Mr. John Myers moved to approve the request as presented. Ms. Griesemer seconded the motion, which carried unanimously.

(5a) From: 1001.11400.00000.0109	Part Time	\$	(5,364.00)
To: 1001.11201.00000.0109	First Deputy	\$	5,364.00

6. Pretrial Diversion Program (#2509)
7. Prosecutor Deferral Program (#2508)
8. Prosecutor Hub Grant 2023 (#9140)
9. VOCA Supp Grant 2022-2023 (#8254)
10. Prosecutor Hub Grant 2022 (#9154)
11. Prosecutor Child Support IV-D (#1001-118)

Lance Hamner, Prosecutor, was present to request additional appropriations in the discretionary funds that were not appropriated during the budget hearing prior to his appointment. He explained these amounts were reduced by the prior administration.

Mrs. Burton pointed out that comparing these requests to the cash balances in these funds, one fund has just enough cash to cover them and the other fund is short on cash. She also inquired about the salary reimbursements to the General Fund.

Brief discussion was held regarding the reimbursement process and Mr. Hamner stated he would not spend money unless there was enough cash to cover it.

There was also discussion held regarding meeting procedures and how the meeting should be ran, as far as the motions, discussions, and the vote.

Ms. Griesemer moved to approve agenda items C6-C11. Mr. John Myers seconded the motion, which carried unanimously.

(6a) AA: 2509.36200.00000.0286	Communications (new)	\$	5,000.00
(6b) AA: 2509.11400.00000.0286	Part Time	\$	50,000.00
(6c) AA: 2509.11802.00000.0286	Intern	\$	10,000.00
(6d) AA: 2509.16700.00000.0286	Witness Fees	\$	5,000.00
(6e) AA: 2509.19900.00000.0286	Overtime	\$	2,000.00
(6f) AA: 2509.21600.00000.0286	Operating Supplies	\$	2,510.00
(6g) AA: 2509.31000.00000.0286	Professional Services	\$	30,000.00
(6h) AA: 2509.33100.00000.0286	Vehicle Repair & Maint	\$	2,000.00
(6i) AA: 2509.33203.00000.0286	Public Education	\$	7,500.00
(6j) AA: 2509.36000.00000.0286	Equip Repair & Maint	\$	9,000.00
(6k) AA: 2509.44000.00000.0286	Office Equipment	\$	12,000.00
(7a) AA: 2508.21500.00000.0327	Office Supplies	\$	6,000.00
(7b) AA: 2508.22100.00000.0327	Vehicle Maint Supplies	\$	4,000.00
(7c) AA: 2508.25800.00000.0327	Books	\$	2,000.00
(7d) AA: 2508.31500.00000.0327	Travel & Training	\$	15,000.00
(7e) AA: 2508.32000.00000.0327	Dues & Subscriptions	\$	1,000.00
(8a) AA: 9140.14200.00000.0108	Fica-Social Security	\$	1,287.11
(8b) AA: 9140.14300.00000.0108	PERF	\$	1,887.89
(8c) AA: 9140.19900.00000.0108	Overtime	\$	16,825.00

(9a) AA: 8254.31500.00000.0108	Travel & Training	\$	9,042.00
(10a) AA: 9154.14200.00000.0108	Fica-Social Security	\$	27.88
(10b) AA: 9154.14300.00000.0108	PERF	\$	44.30
(10c) AA: 9154.19900.00000.0108	Overtime	\$	364.36
(11a) AA: 1001.19900.00000.0118	Overtime	\$	5,000.00

#### 12. Council (#1157-135)

Mr. Jonathan T. Myers explained he requested this line item to pay for stationary and supplies they may need, including the book that is published by the Association of Indiana Counties.

Mr. Ditmars moved to approve the request as presented. Mr. John Myers seconded the motion, which unanimously carried.

(12a) AA: 1157.21500.00000.0135	Office Supplies (new)	\$	500.00
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#### 13. GAL/CASA (#1213)

Mrs. Johnson approached the Council to request additional appropriations for this budget, which includes a salary supplement to the Assistant Director (*which would be a title change from the current title of Administrative Assistant*).

Mrs. Burton inquired what type of laptop was being purchased for \$3,000.

Tammi Hickman, CASA/GAL Director, was present in the audience and stated the cost is also to cover the replacement of some broken chairs.

Discussion was held regarding the title change request and increase in salary and why are there so many changes being requested now – why weren't they addressed at budget time or why can't they wait until the next budget.

Mr. Ditmars inquired about possible personnel issues that may lack clarity for the expectations of each position. The Council discussed the issues and possible solutions.

Mrs. Burton moved to approve the request as presented. Mr. John Myers seconded the motion, which carried unanimously.

(13a) AA: 1213.35002.00000.0274	Advertising	\$	10,000.00
(13b) AA: 1213.11453.00000.0274	Supp – Assistant Director (new)	\$	7,283.00
<i>(retro to 1/12/23 pay period; max bi-weekly pay of \$280.11)</i>			
(13c) AA: 1213.40100.00000.0274	Office Equipment/Furniture	\$	3,000.00

#### 14. Circuit Court (#1001-0131)

Mrs. Hickman and Mrs. Johnson were both present to request the title change for this position.

Mrs. Hickman explained this position is her direct back up, being only a two person department and this is her succession plan should she choose to retire.

Mr. Ditmars moved to approve the request as presented. Mrs. Burton seconded the motion, which unanimously carried.



*(14a) 1001.11701.00000.0131 – Administrative Assistant change title to “Assistant Director”  
{note: will change the account number to 10004}*

#### **D. Other Business**

##### **1. Board Appointment to the Franklin City Economic Development Board (EDC)**

Mr. Ditmars explained he resigned from the Franklin EDC Board upon his election to the County Council. He explained the role of this board is to hear tax abatement requests and ensure compliance with the abatement process in the City of Franklin.

Mr. Jonathan T. Myers noted Melissa L. Jones was recommended by City of Franklin Mayor Steve Barnett to fill the vacancy on the Board.

Mr. Ditmars expressed his support of Melissa Jones for the position and moved to appoint her to the Franklin City Economic Development Board. Mrs. Burton seconded the motion, which carried unanimously.

##### **2. Approval of the Fifth Amendment to the Johnson County Police Retirement Plan**

Andy Barnhart, Chief Deputy Sheriff, was present to request the approval of the amendment to a plan that has been implemented for at least the last five years.

Mrs. Burton moved to approve the request as presented. Mr. Mallers seconded the motion, which carried unanimously.

##### **3. Approval of Ordinance 2023-01: An Ordinance Creating a Fund for the County Attorney Animal Control Deferral Program**

Adam Gadberry, County Attorney, explained this Ordinance will allow a Deferral Program for management of Animal Control violations in order to improve efficiency for the citizens and the judicial resources.

Mr. John Myers moved to approve the request as presented. Mr. Ditmars seconded the motion, which unanimously carried.

##### **4. Board Appointment to the Johnson County Board of Zoning Appeals Alternate Position**

Michelle Hansard, Planning & Zoning Director, was present via zoom for this request. She recommended Paul Clodfelter be re-appointed to this position.

Mrs. Burton moved to re-appoint Paul Clodfelter as the BZA Alternant. Mr. John Myers seconded the motion, which carried unanimously.

#### **E. Old & New Business**

##### **1. Update from the Crisis Intervention Team (CIT)**

CIT Deputies Jim Engmark, Shannon Chambers, and Chad Poynter were present to provide an update on the Crisis Intervention Team (CIT). Chief Deputy Sheriff Barnhart was also present.

Mr. Engmark explained the CIT Program, which began full-time in August 2022, was created to respond to and follow up on mental health calls. He emphasized the importance of this program and how much of a change in the community this has provided to help keep people with mental illnesses out of the justice system. He thanked the Council as well as the Commissioners, ARPA Committee, and Sheriff Department for creating this program.

Ms. Chambers highlighted some data from the Year-End Recap Report for the CIT Program. In 2022, CIT deputies responded to 242 calls. In 2023, CIT deputies have already responded to 25 calls which puts them on track to meet or exceed the number of calls responded to in 2022. She noted that each call averages anywhere from 1 hour to 8 hours. She also highlighted the CIT Training Program that their department leads, being 1 of only 14 counties in Indiana to have a CIT Education Program. The trainings are offered 4 times per year. The programs have certified 186 people from 36 agencies/departments, with 6 agencies being outside Johnson County.

Mr. Deer requested the deputies explain the source of funding for the CIT program.

Chief Deputy Sheriff Barnhart explained the funding came purely from ARPA funds. These funds covered the startup of the program, an office space, and vehicles for the CIT deputies. He highlighted the large shift in law enforcement that was influenced by the CIT Department and the ability to provide a team to assist citizens with mental illness in finding resources and possibly saving their lives. He thanked the Commissioners, Council, and ARPA Committee for all of their work in creating the CIT Program.

Mr. Deer noted ARPA funds were to be used to make a significant change in the community and the CIT Program is doing just that.

Mr. Engmark invited the Council members to attend any of the 4 CIT training classes they provide each year. He informed the Council the training is a 40 hour week.

Mrs. Burton requested an email be sent to them with information for the dates of the trainings that will be held this year.

Mr. John Myers recommended to the other Council members to attend the entire week of training, as it is very informative and eye-opening.

The Council thanked the CIT Deputies for their efforts and the changes they are making in many lives throughout the community.

## 2. Council Liaison List

Mr. Jonathan T. Myers explained the list is updated to attempt to evenly distribute the County's funds among the Council members. He informed the Council this list is a means to get to know the Elected Officials and Department Heads throughout the County.

The Council came to the consensus the funds were distributed well and they would assume their liaison roles accordingly.

## **F. Adjournment** – *Next regular meeting March 13, 2023*

There being no further business, Ms. Griesemer moved to adjourn the meeting. Mr. Ditmars seconded the motion, which carried unanimously.




**February 13, 2023 – Regular Meeting Minutes**

  
**Pamela Burton, Council Member**

  
**John Mellers, Council Member**

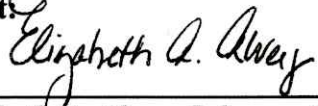
  
**Ron Deer, Council Member**

  
**Jonathan T. Myers, Council Member**

**Melinda Griesemer, Council Member**

  
**John Myers, Council Member**

  
**John Ditmars, Council Member**

Attest:  
  
**Elizabeth A. Alvey, Johnson County Auditor**

