



Johnson County Department of Planning & Zoning

Sign Permit Application

LOCATION OF SIGN:

Address: _____

Township: _____

City, State, Zip Code: _____

PROPERTY OWNER:

Name: _____

Address: _____

City, State, Zip Code: _____

Phone #: _____

BUSINESS (Sign Owner):

Name: _____

Address: _____

City, State, Zip Code: _____

Phone #: _____

SIGN CONTRACTOR:

Name: _____

Address: _____

City, State, Zip Code: _____

Phone #: _____

PERMIT REQUIREMENTS:

1. The Application must be accompanied by a site plan indicating the exact location of the proposed sign as well as the proposed setback from the road right-of-way. Any existing sign must also be represented on the plan.
2. The application must be accompanied by a complete set of drawings indicating the sign face size, height, any construction supports, and electrical wiring that might be required for construction of the sign.
3. A landscaping plan must be submitted for each free-standing sign. The landscaping area must be equal to the total sign area and shall be installed at the base of the sign.

I CERTIFY THE INFORMATION CONTAINED ON THIS FORM, AND THE PLANS SUBMITTED ARE COMPLETE AND ACCURATE UNDER THE PENALTIES OF PERJURY.

Sign Type: (please specify)

- | | |
|---------------------------------------|-------------------|
| <input type="checkbox"/> Ground Sign | # of signs: _____ |
| <input type="checkbox"/> Pole Sign | # of signs: _____ |
| <input type="checkbox"/> Wall Sign | # of signs: _____ |
| <input type="checkbox"/> Other: _____ | # of signs: _____ |

Sign Dimensions:

Length: _____ Width: _____ Height: _____

Sign Face Area (Square Footage): _____

Permanent Sign? ☐ Yes ☐ No

Temporary Sign? ☐ Yes ☐ No

Additional Comments: _____

Signature of Applicant

Printed/Typed Name

Date

Date Received: _____

Time Received: _____

DEPARTMENT USE ONLY:

Parcel #: 41-_____

Section: _____

Township: _____

Range: _____

Zoning: _____

Sign Permit #: _____

Permit Fee: _____

Receipt #: _____

Cash: _____ Check #: _____

Date Released: _____

Approved By: _____