

APPLYING ONLINE

Homestead Deduction

INSTRUCTIONS

You must have a computer with a mouse to sign the deduction application.

****NOTE: IF YOU HAVE RE-FINANCED YOUR MORTGAGE, YOU MOST LIKELY WILL NOT HAVE TO RE-FILE THE HOMESTEAD DEDUCTION. PLEASE FEEL FREE TO GIVE US A CALL TO CHECK THIS FOR YOU. THE ONLY TIME A HOMESTEAD DEDUCTION NEEDS TO BE RE-FILED IS WHEN THE ACTUAL DEED TO THE PROPERTY HAS BEEN CHANGED.**

1. Go to our website: co.johnson.in.us
2. On the home page under **“WELCOME TO JOHNSON COUNTY.”** Click on **“HOW DO I?”** on the upper right hand side of the screen.
3. Under **“APPLY,”** click on **“APPLY ONLINE FOR HOMESTEAD DEDUCTION”**
4. You will be re-directed to a website called Beacon. Find the **“ADDRESS SEARCH”** option and type in your address. Then click on **“SEARCH.”**
5. This will take you to your property summary. Scroll to the very bottom of the page.
6. Find the link and click under **“APPLY FOR HOMESTEAD DEDUCTION.”**
7. Fill out the application to the best of your ability. **We only need you to fill in the boxes with the red asterisks.**
8. When you have filled out the form completed, click **“SAVE”** at the top of the screen.
9. Review the information on the form. If everything is correct, enter your e-mail address and click **“SUBMIT.”**

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2. On the home page under **“WELCOME TO JOHNSON COUNTY.”**
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3. Under **“APPLY,”** click on **“APPLY ONLINE FOR HOMESTEAD DEDUCTION”**



4. You will be re-directed to a website called Beacon. Find the “ADDRESS SEARCH” option and type in your address. Then click on “SEARCH.”

The screenshot shows the Beacon website interface for Johnson County, IN. The header includes the Beacon logo and navigation links for Layers, Map, Search, and Comp Search. The main content area contains several search options:

- Name Search:** Includes a checkbox for "Exact name match?" and a text input field labeled "enter name..." with a search button.
- Advanced Address Search:** Includes fields for "House Number" (with "to" and "Optional" options), "Street Name" (with a dropdown menu set to "<ALL>"), and "City/Township" (with a dropdown menu set to "<ALL>"), along with a search button.
- Address Search:** Includes a checkbox for "Exact address match?" and a text input field labeled "enter address..." with a search button. Below the input field is the instruction: "(Enter address or range of address (ex: 1200-1299 Main))".
- Parcel ID Search (xx-xx-xx-xxx-xxx.xxx-xxx):** Includes a text input field labeled "enter parcel number..." with a search button.
- Old Parcel Number Search (xxxx xx xx xxx/xx):** Includes a text input field with a search button.

5. This will take you to your property summary. Scroll to the very bottom of the page.

6. Find the link and click under “**APPLY FOR HOMESTEAD DEDUCTION.**”

2018 Pay 2019	1324541
2017 Pay 2018	1211358
2017 Pay 2018	1208675
2016 Pay 2017	1114033
2016 Pay 2017	1141238

☐ Pay Taxes Online



☐ Apply for Homestead Deduction

[Apply online for Indiana Homestead Property Tax Deduction](#)

[This is an affidavit, click here to view instructions and disclosure](#)

7. Fill out the application to the best of your ability. **We only need you to fill in the boxes with the red asterisks.**

1. Complete the form and sign below.
2. Are you currently living in the home? Yes No
3. If yes, what date did you move in? (month/day/year)
4. Do you or your spouse own property in any other state(s)? Yes No
5. If yes, which state(s)?
6. I have read the affidavit/instructions.* [Click here to read](#)
7. Enter your Email Address:.* Enter your Phone Number:.*
8. When completing the Name of Claimant (legal name) under the Claimant's Information section, please make
9. Click to review the form and submit.



**CLAIM FOR HOMESTEAD PROPERTY TAX
STANDARD / SUPPLEMENTAL DEDUCTION**

State Form 5473 (R18 / 1-20)
Prescribed by the Department of Local Government Finance

FORM
HC10

YEAR

INSTRUCTIONS: See reverse side for filing instructions.

NOTE: Telephone, Social Security, driver's license, state identification and federal identification numbers are confidential under IC 6-1.1-12-37.

CERTIFICATION STATEMENT

I (WE) certify that I (we) occupied as my (our) principal place of residence or am (are) buying the following described real property under contract for which a Homestead Property Tax Standard Deduction is hereby claimed on the date this application is signed, 2/21/2023 (date of signature). I (We):

- Own.
- Am (are) buying under recorded contract.
- Am (are) entitled to occupy as a tenant-stockholder of a cooperative housing corporation.
- Have a beneficial interest in the trust or the right to occupy the property under the terms of a qualified personal residence trust.
- Am (are) the shareholder, partner, or member of the entity that owns the property.

8. When you have filled out the form completed, click “**SAVE**” at the top of the screen.

CERTIFICATION STATEMENT		
I (WE) <input type="text" value="CLAIMANT LAST, FIRST NAME"/> certify that I (we) occupied as my (our) principal place of residence or am (are) buying the following described real property under contract for which a Homestead Property Tax Standard Deduction is hereby claimed on the date this application is signed, 2/21/2023 (date of signature). I (We):		
<input type="radio"/> Own. <input type="radio"/> Am (are) buying under recorded contract.		
<input type="radio"/> Am (are) entitled to occupy as a tenant-stockholder of a cooperative housing corporation.		
<input type="radio"/> Have a beneficial interest in the trust or the right to occupy the property under the terms of a qualified personal residence trust.		
<input type="radio"/> Am (are) the shareholder, partner, or member of the entity that owns the property.		
CLAIMANT'S INFORMATION		
Name of claimant (legal name)	Telephone number of claimant**	
<input type="text"/>	<input type="text"/>	
Social Security number of claimant (last five digits)**	Driver's license / Identification / Other number of claimant (last five digits) (Applicable only if applicant does not have a social security number)**	Issuing State**
<input type="text"/>	<input type="text"/>	<input type="text"/>
Name of claimant's spouse (legal name)		
<input type="text"/>		
Social Security number of claimant's spouse (last five digits)**	Driver's license / Identification / Other number of claimant's spouse (last five digits) (Applicable only if applicant's spouse does not have a social security number)**	Issuing State**
<input type="text"/>	<input type="text"/>	<input type="text"/>
CONTRACT RECORDED		
If buying on contract, Fee Simple owner's name		
<input type="text"/>		
Recorder's office where contract is recorded	Record number	Page
<input type="text"/>	<input type="text"/>	<input type="text"/>
PROPERTY DESCRIPTION		
County Johnson	Township 006	Taxing District (city, town, township) 020
Parcel Number 41-11-28-041-116.000-020	Legal description EAGLES VALLEY SUB SEC 2 LOT 101	Is the property in question:** <input type="radio"/> Real Property <input type="radio"/> Annually assessed mobile home (IC 6-1.1-7)
If any portion of the residential structure or the land not exceeding one (1) acre that immediately surrounds that structure is used to produce income, describe the use and portion of the property utilized to produce income.		
<input type="text"/>		
PROPERTY OWNED ELSEWHERE BY CLAIMANT		
State, County, and Township**		Is claimant vacating a homestead? * Yes <input type="radio"/> No <input type="radio"/>
<input type="text"/>		<input type="text"/>
I hereby certify the above statements are true, correct and complete.		Signature of claimant**
<input type="text"/>		<input type="text"/>
Address of contact (number and street, city, state and ZIP code)		Address of vacated homestead, if any (number and street, city, state, and ZIP code)**
<input type="text"/>		<input type="text"/>

9. Review the information on the form. If everything is correct, enter your e-mail address and click “**SUBMIT.**”

Things to Remember When Filing Your Deduction

If you are filing a Homestead Deduction, you will need to include the last FIVE digits of your social security number. If you have a spouse, you will need to include this information for them as well, even if they are not on the deed to the property.

If you have re-financed your mortgage, you most likely will not have to re-file the Homestead Deduction. Please feel free to give us a call to check this for you. The only time a Homestead Deduction needs to be re-filed is when the actual deed to the property has been changed.

We are able to access your recorded documents and will fill in any missing or incorrect information as needed after you have submitted your application to us.

If you have questions, please call our office at 317-346-4310 or visit <https://www.in.gov/dlgf/2344.htm> for more information.

If you have not received a response on a receipt within 10 business days after submitting your application, please contact our office.