

**COUNTY COUNCIL REGULAR MEETING – JUNE 13, 2022**

The meeting was called to order by President, Jim Ison.

**A. Call the Meeting to Order**

1. Roll Call

The following members were present: Melinda Griesemer, Pete Ketchum, Jonathan T. Myers, John Myers and Ron Deer. Rob Henderson was absent.

2. Invocation

Mr. Ketchum gave the invocation.

3. Pledge of Allegiance

Mr. Ison led the Pledge of Allegiance.

4. Approval of the 6/13/22 Agenda

Mr. Ison noted items B3 – *Approval of the 5/9/22 Special Meeting Minutes* and B4 – *Approval of 5/9/22 Regular Meeting Minutes* have been removed from the agenda. He also noted a new item B3 will be added to the agenda; it is for *Approval of the 4/11/22 Regular Meeting Minutes*.

Mr. Deer made a motion to approve the agenda as amended. Mr. Jonathan T. Myers seconded the motion, which carried unanimously.

5. Public Comments (5 minute time limit)

There were no public comments.

**B. Routine Matters – Consent Agenda**

*By a single motion, the Board approves the following items, which may include Salary Ordinance Amendments, Additional Appropriations, Reductions, and Transfers. Any items listed on the consent agenda may be removed by a Council member and moved to the regular agenda.*

Betsy Swearingen, Director of Health Department, approached the Council and requested to add a line item for Advertising within her 93.354 ARP Crisis CoAg School, (#8952) request, by transferring money from the Operating Supplies line item. This will reduce the request of (11a) Operating Supplies from \$15,000 to \$12,000 and put \$3,000 into a new line item (11g) Advertising. The total amount of the appropriation requests under line item 11 did not change.

Mr. John Myers moved to approve the following requests as amended. Ms. Griesemer seconded the motion, which carried unanimously.

1. *Approval of 4/20/22 Special Meeting Minutes*

2. *Approval of 4/25/22 Special Joint Meeting Minutes*

~~3. *Approval of 5/9/22 Special Meeting Minutes*~~

~~4. *Approval of 5/9/22 Regular Meeting Minutes*~~

3. *Approval of 4/11/22 Regular Meeting Minutes*

5. LIT Correctional/Rehab Facility (#1233)

(a) AA: 1233.44100.000.124 Misc Equipment \$ 220,076.00

6. CASA Wellness Grant 2022 (#9180)

(a) AA: 9180.40100.000.274 Office Equipment/Furniture \$ 759.54

(b) AA: 9180.36102.000.274	Contractual Services	\$	21,240.46
<b>7. <u>VASIA Guardianship Fees (#4203)</u></b>			
(a) AA: 4203.35002.000.454	Advertising	\$	1,000.00
(b) AA: 4203.36102.000.454	Contractual Services	\$	6,000.00
<b>8. <u>Grants Awarded/Non-Governmental [Unified Probation] (#4300-138)</u></b>			
(a) AA: 4300.31000.000.138	Professional Services	\$	3,020.51
(b) AA: 4300.31000.000.138	Professional Services	\$	3,883.52
<b>9. <u>Grants Awarded/Non-Governmental [Comm Corr- Adult] (#4300-209)</u></b>			
(a) AA: 4300.31000.000.209	Professional Services	\$	2,157.51
<b>10. <u>93.323 SARS COVID-2 Comm Test (#8911)</u></b>			
(a) From: 8911.11400.000.210	Part Time	\$	(32,722.14)
From: 8911.14200.000.210	Fica-Social Security	\$	(2,502.24)
To: 8911.21500.000.210	Office Supplies (new)	\$	1,000.00
To: 8911.31000.000.210	Professional Services (new)	\$	9,000.00
To: 8911.36200.000.210	Communications (new)	\$	1,000.00
To: 8911.44000.000.210	Office Equipment (new)	\$	24,224.38
<b>11. <u>93.354 ARP Crisis CoAg School (#8952)</u></b>			
<del>(a) AA: 8952.21600.000.210</del>	<del>Operating Supplies (new)</del>	<del>\$</del>	<del>15,000.00</del>
(a) AA: 8952.21600.000.210	Operating Supplies (new)	\$	12,000.00
(b) AA: 8952.25801.000.210	Food (new)	\$	500.00
(c) AA: 8952.24100.000.210	Educ & Pub Info Materials (new)	\$	10,000.00
(d) AA: 8952.31200.000.210	Printing	\$	4,000.00
(e) AA: 8952.32000.000.210	Dues & Subscriptions (new)	\$	1,500.00
(f) AA: 8952.42000.000.210	Operating Equipment	\$	15,000.00
(g) AA: 8952.35002.000.210	Advertising (new)	\$	3,000.00
<b>12. <u>JDAI Juvenile 2021-2022 (#9127)</u></b>			
(a) From: 9127.31000.000.140	Professional Services	\$	(1,496.88)
To: 9127.44000.000.140	Office Equipment (new)	\$	1,496.88
(b) From: 9127.31500.000.140	Travel & Training	\$	(800.00)
To: 9127.25801.000.140	Food	\$	800.00

**C. Salary Ordinance Amendments, Additional Appropriations, Reductions and Transfers:**

1. 93.069 Base BP1 2022-2023 (#8199)

Mrs. Swearingen was also present to request appropriations for the salary of the Preparedness Coordinator that is funded by the upcoming Preparedness Grant the department will be receiving that begins on July 1, 2022.

Mr. John Myers made a motion to approve the requests as presented. Mr. Ketchum seconded the motion, which unanimously carried.

(1a) AA: 8199.19999.000.210	HINI/Base/CRI Hourly Wages	\$	21,034.00
(1b) 8199.19999.000.210	HINI/Base/CRI Hourly Wages – Request	\$36.552/hour	
(1c) AA: 8199.14200.000.210	FICA-Social Security	\$	1,610.00
(1d) AA: 8199.14300.000.210	Perf	\$	2,356.00

2. 21.027 American Rescue Plan (#8950)

Commissioner Kevin Walls was present to seek the Council's approval of the following requests:

(2a) AA: 8950.39600.000.122	Schematic Design 1051 Hospital Rd	\$ 30,000.00
(2b) AA: 8950.40003.000.122	Interstate 69 Casing Pipe	\$ 467,000.00
(2c) AA: 8950.40004.000.122	Animal Shelter Expansion	\$ 1,200,000.00

Mr. John Myers made a motion to approve the requests as presented. Mr. Jonathan T. Myers seconded the motion, which carried unanimously.

3. Community Corrections JPI (#4950)

Lori Meyers, Director, was present to request several transfers, a title change and a new position. She stated the 2022 Project Income Budget that was approved by the Council will be reduced by about \$3,300 with the requests being presented tonight. She noted this plan requires no changes to the General Fund. She further explained the plan is a result of the Department of Corrections (DOC) Grant, which is a fiscal year grant. She stated their department received an extra \$25,000 this year from the grant that begins July 1, 2022; this will allow them to do some different things. Ms. Meyers noted her Assistant Director recently left employment, which has caused her to re-evaluate job duties and responsibilities within her department.

Mr. John Myers asked if she was eliminating the Assistant Director position.

Ms. Meyers replied yes; and she is using those funds for the requested Case Manager position.

Mr. John Myers then asked if the increases in the Case Manager position's pay would be a permanent raise.

Ms. Meyers replied that no employees were getting an increase in pay and that the figures were a reflection of how the money was now coming more from the DOC Grant rather than the Project Income Fund. However, she stated there was one exception to that statement; she explained the salary for the Case Manager 2 position received a slight increase based on the individual completing her Master's degree, licensing exam and working on her clinical social work in a therapeutic role rather than a program instructor role. She stated the increase is still significantly below the middle range for this position because that is all the department can afford without asking for additional appropriations.

Mr. John Myers made a motion to approve the requests as presented. Mr. Jonathan T. Myers seconded the motion, which carried unanimously.

(3a) From: 4950.11505.000.216	Supp – Juv Asst Director	\$ (581.30)
To: 4950.11506.000.216	Supp - Juv Case Manager (1)	\$ 581.30
(3b) 4950.11506.000.216 – Supp-Juv Case Manager (1) – annual salary of \$4,206.50 (with a max bi-weekly salary of \$161.79)		
(3c) From: 4950.11505.000.216	Supp – Juv Asst Director	\$ (3,661.56)
To: 4950.11509.000.216	Supp - Juv Case Manager (2)	\$ 3,661.56
(3d) 4950.11509.000.216 – Supp – Juv Case Manager (2) – annual salary of \$7,594.00 (with a max bi-weekly salary of \$292.08)		
(3e) From: 4950.11400.000.216	Part Time	\$ (2,123.08)
To: 4950.11509.000.216	Supp - Juv Case Manager (2)	\$ 2,123.08
(3f) From: 4950.11400.000.216	Part Time	\$ (7,062.50)
To: 4950.11578.000.216	Supp – Juv Field Officer (new)	\$ 7,062.50

- (3g) 4950.11578.000.216 – Supp – Juv Field Officer – annual salary \$7,062.50 (with a max bi-weekly salary of \$271.64)
- (3h) From: 4950.11400.000.216 Part Time \$ (800.00)  
To: 4950.14300.000.216 Perf \$ 800.00
- (3i) 4950.11505.000.216 – Supp – Juv Asst Director – request to change title to “Supp – Juv Case Manager (4)”
- (3j) 4950.11505.000.216 – Supp – Juv Case Manager (4) – annual salary of \$360.50 (with a max bi-weekly salary of \$13.87)

4. Comm Corr/Juvenile Proj Inc (#1001-216)

Ms. Meyers was also present to request a title change in this fund to match the change in fund 4950.

Mr. John Myers moved to approve the request as presented. Ms. Griesemer seconded the motion, which carried unanimously.

- (4a) 1001.11505.000.216 - Supp – Juv Asst Director – request to change title to “Supp – Juv Case Manager (4)”

5. Comm Corr Juvenile Grant 22-23 (#9175) \*appropriated amount = annual salary/ max bi-weekly salary

Next, Ms. Meyers was present to request appropriations for their 2022/2023 DOC Grant which was approved for the operations for the upcoming fiscal year.

Mr. Deer asked if the DOC gave guidance on the amount of the part time rate.

Ms. Meyers replied no, it is not required to be a certain amount.

Mr. Ketchum inquired if the Juvenile Case Manager 4 and Juvenile Field Officer positions were full time.

Ms. Meyers replied yes; they work 37.5 hours a week.

Next, Mr. Ketchum asked if the amounts listed represented the yearly salary for these positions.

Ms. Meyers explained these numbers were only representing the parts of the salaries paid from this grant fund. She noted they get a supplemental salary from other funds, such as the Project Income Fund (#4950) and General Fund (#1001).

Mr. Ketchum also asked how much then do these positions receive as a total salary.

Ms. Meyers stated all Case Managers and Field Officers in her department make \$41,725 as an annual salary.

Mr. Ketchum thanked Ms. Meyers for her information.

Mr. John Myers moved to approve the requests as presented. Ms. Griesemer seconded the motion, which carried unanimously.

(5a) AA: 9175.11758.000.213	Juvenile Director* (\$2,900.00)	\$	75,400.00
(5b) AA: 9175.11579.000.213	Juvenile Case Manager (1)* (\$1,061.54)	\$	27,600.00
(5c) AA: 9175.11763.000.213	Juvenile Case Manager (2)* (\$1,119.23)	\$	29,100.00
(5d) AA: 9175.11582.000.213	Juvenile Case Manager (4)* (\$1,061.54)	\$	27,600.00
(5e) AA: 9175.11762.000.213	Juvenile Field Officer* (\$1,061.54)	\$	27,600.00

(5f) AA: 9175.11400.000.213	Part Time	\$ 25,000.00
(5g) AA: 9175.14200.000.213	Fica-Social Security	\$ 16,241.00
(5h) AA: 9175.14300.000.213	Perf	\$ 20,978.00
(5i) AA: 9175.21500.000.213	Office Supplies	\$ 661.00
(5j) 9175.11400.000.213 - Part Time – Approval of \$17.50 hourly rate		

6. Family Resource & Ed 22-23 (#9144) \*appropriated amount = annual salary for position max bi-weekly salary

Lastly, Ms. Meyers was present to request appropriations for this grant from the Indiana Department of Child Services that they receive each fiscal year for being a prevention provider. She noted they have been receiving this grant for over 10 years.

Mr. John Myers made a motion to approve the requests as presented. Mr. Deer seconded the motion, which carried unanimously.

(6a) AA: 9144.11581.000.213	Juvenile Case Manager (3)* (\$1,311.73)	\$ 34,105.00
(6b) AA: 9144.14200.000.213	Fica-Social Security	\$ 2,609.03
(6c) AA: 9144.14300.000.213	Perf	\$ 3,819.76
(6d) AA: 9144.21500.000.213	Office Supplies	\$ 120.21

7. Community Corrections API (#1122)

Angela Morris, Director of Court Services, was present to request a reduction in salary and a title change.

Ms. Griesemer asked why they were requesting a salary reduction on line item (7a).

Mrs. Morris replied the salary was for a Senior Field Officer. She noted they are still in the process of realigning positions and titles with their individual responsibilities.

Ms. Griesemer moved to approve the requests as presented. Mr. Ketchum seconded the motion, which unanimously carried.

(7a) Reduction: 1122.11431.000.209	Field Officer (1)	\$ (4,746.00)
(7b) 1122.11431.000.209	– Field Officer (1) – request to change title to “Correctional Officer” [new account 12508]	
(7c) 1122.12508.000.209	– Correctional Officer - Approval of annual salary \$38,934 (with max bi-weekly pay of \$1,497.46)	

8. Coroner (#1157-107)

Mike Pruitt, Coroner, was present to request paying his Chief Deputy Coroner \$125 per call, in addition to his annual base salary of \$9,223, which he feels is an underfunded position. He stated his other Deputy Coroners currently receive \$125 per call they take. This request is something that can be done now to help with his compensation when he signs up for shifts and takes calls, in addition to all of the admin work he does.

Mr. John Myers asked how much admin work the Chief Deputy currently does.

Mr. Pruitt explained he does a lot of admin work including: signing death certificates, dealing with families, scheduling pickups, ordering supplies, and managing the current Deputy Coroners. He further explained he shares many duties with his Chief Deputy (as they both have full time jobs) and his pay as the Elected Official is significantly more than his Chief Deputy’s compensation.

Ms. Griesemer asked what the Elected Coroner salary is.

Mr. Pruitt replied his Elected Official salary is \$31,000. He noted it is hard to find comparisons in other counties within the state; he always looks at Hendricks County, their Chief Deputy is paid a salary of \$15,725. He added they are also doing a lot more things within the office than what was done before.

Mr. Deer asked if this would add to the Coroner's budget.

Mr. Pruitt replied this would not add to his budget; however, they are up about 30 runs from this time last year and of course, they are unsure how the remainder of the year will be.

Mr. Ison asked how many runs the Chief Deputy averages a month.

Mr. Pruitt stated it can vary, but the range could be anywhere from 10-15 calls each month depending on his other job requirements in this position.

Mr. John Myers inquired how many hours a week does the Chief Deputy spend doing admin work.

Mr. Pruitt responded if they looked at him working 40 hours week (because he works both day and night, in the office and remotely) this would make his hourly rate would equal \$5.00. He has Deputy Coroners making more than he does on a monthly basis.

Mr. Ison asked if he would be opposed to an increase in the salary versus being paid per call.

Mr. Pruitt replied that he was looking for a fix right now. Therefore, he was requesting the per call pay now, then at budget time, he was going to request an increase in salary.

Brief discussion was held about the Chief Deputy's current salary and different options they could explore to help increase his compensation for this additional responsibility, what that amount should be, and when the change should be made (now or at budget time).

Mr. Deer made a motion to approve the request as presented. Mr. Jonathan T. Myers seconded the motion that carried 4-2. Mr. Ison and Mr. Ketchum both voted nay. Mr. Ison commented he would like to increase the salary for the Chief Deputy in a different way than presented.

*(8a) Requesting authorization to pay the Chief Deputy Coroner \$125.00 per call in addition to his annual salary*

#### **D. Other Business**

1. Approval of Form CF-1/Real Property for Martin and Jackson Umbarger for the benefit of an entity to be formed [current owner: Roy Umbarger & Sons Inc]

Pat Sherman, CPA was present via zoom, on behalf of Roy Umbarger & Sons, Inc. to seek approval for this matter.

Ms. Griesemer asked for more information on this matter.

Shena Johnson, County Attorney, was present and explained this form is the annual compliance requirement for tax abatements. She noted this was similar to a form the Council approved last meeting for Ellipsis.

Mr. Ketchum asked if the County Attorney reviewed the documents to ensure they were compliant.

Mrs. Johnson confirmed the forms appeared to be compliant.

Mr. Deer moved to approve the request as presented. Mr. Jonathan T. Myers seconded the motion, which unanimously carried.

2. Approval of Form CF-1/PP for Martin and Jackson Umbarger for the benefit of an entity to be formed

Mr. Sherman was also present, via zoom, on behalf of Roy Umbarger & Sons, Inc. to seek approval for the above matter.

Mr. Ison stated the request looked as though it was in compliance.

Mr. John Myers moved to approve the request as presented. Mr. Deer seconded the motion, which unanimously carried.

3. Second Reading of Ordinance 2022-04: An Ordinance Extending the Imposition of Johnson County's Annual License Excise Surtax and Wheel Tax

Mr. Ison recalled at last month's meeting, discussion was held about raising this tax as a funding source for upcoming infrastructure projects; however, it was not in the positive opinion of the Council. Some of the members had asked for additional information from Luke Mastin, Highway Director. Mr. Ison then stated his intention would be to approve the Ordinance on second reading as it was approved on first reading, with it being presented with no tax increase, just an extension of time. Several other members agreed.

Mr. Mastin was present to update the Council members on the status of the data requested by them. He explained he was still waiting for some of the data to arrive and that he was hopeful to have the means to share it with them later in the week.

Mr. Deer commented he preferred to delay the vote until they had all of the information requested from the last meeting.

Mr. John Myers asked the County Attorney if the Council could revisit this matter earlier than the sunset date if they were to approve this second reading tonight.

Mrs. Johnson replied yes, they could address the matter at any time before the sunset date.

Mr. Mastin stated this updated ordinance was intended to keep the tax the same as it was before; they just updated a few of the classifications to match what was in statute. He further explained the intention of the sunset date and why they put it in place. He also confirmed the Council can address this matter at any time if they wanted to make changes to it.

Mr. John Myers made a motion to approve the request as presented. Mr. Jonathan T. Myers seconded the motion, which carried 5-1; Ms. Griesemer voted nay.

4. Approval of Ordinance 2022-05 – An Ordinance Regarding an Additional Appropriation by Amity Fire Protection District [Fund #8603 Special Fire General; Capital Expenditures \$72,250.00]

Sally Wells, Amity Fire Protection District Board President, was present for this request. Jackie Brockman, Amity Volunteer Fire Department Chief, was also in attendance.

Mrs. Wells explained the Amity Volunteer Fire Department recently received a grant to purchase a new ambulance. The additional appropriation request will allow the department to stock the ambulance with

additional medical equipment ensuring the ambulance is in good standing service. She stated the funding will come from the department's cash reserves and it is the opinion of the Amity Fire Protection District Board that these pieces of equipment are needed for the ambulance.

Mr. Ison asked if this would be the first ambulance that Amity Volunteer Fire Department has owned and ran.

Chief Brockman stated they currently have an ambulance now, but it needs updated (it has some mechanical issues) and will be kept as a back-up.

Mr. Ison asked if the ambulance generates revenue for their department.

Mrs. Wells replied yes.

Mr. Deer stated he had spoken with Janet Alexander, the Amity Fire's Financial Advisor, and she stated this request was within their budget.

Mrs. Wells agreed; the request was within their budget.

Ms. Griesemer asked if this was a one-time purchase.

Mrs. Wells replied yes.

Mr. John Myers asked what the make, model, and mileage of the department's current ambulance was.

Chief Brockman stated the current ambulance is a 2007 Chevrolet Duramax with almost 100,000 miles. He noted the department completed 54 transports last year; and as of this morning, the department has completed 72 transports so far this year, which includes mutual aid.

Mr. John Myers inquired if they envision this being an ALS (Advance Life Support) or just a BLS (Basic Life Support) truck.

Chief Brockman responded it would be a BLS; however, they are working on a program with some other chiefs within the county about doing a paramedic chase.

Mr. Ison noted this was listed as a public hearing; therefore, he opened a public hearing for comments regarding the request. Hearing no public comments, Mr. Ison closed the public hearing.

Mr. John Myers made a motion to approve the request as presented. Mr. Deer seconded the motion, which unanimously carried.

5. Approval of Interlocal Agreement with the City of Franklin: Agreement to Authorize Pavement and Reconstruction of 500 East/Jim Black Road

Mr. Mastin was present again to seek the Council's approval for the above request. He stated the City of Franklin is currently doing a reconstruction project for their portion of 500 East/Jim Black Rd between State Rd 44 and County Road 100 N. He further explained the north end of that road, totaling about 850 feet, currently belongs to the County, as it has not been annexed yet. He presented a request from the City of Franklin for extending their reconstruction project to pay for the costs and maintenance of the area currently owned by the County.

Mr. Ison asked if Commissioners had approved this agreement.



Mrs. Johnson answered the Commissioners unanimously approved the agreement earlier in the day.

Mr. John Myers asked if the City of Franklin has approved the agreement.

Mrs. Johnson replied their attorney drafted the agreement; however, she is unsure if they have met yet to approve it.

Mr. John Myers then made a motion to approve the request as presented. Mr. Ketchum seconded the motion, which carried unanimously.

#### **E. Old & New Business**

##### **1. Appointment of a Council Member to the Johnson County 911 Advisory Board*(retro to May 13, 2022)***

Mr. Ison stated the current Council representative for this Board is Mr. Deer and he has expressed interest in continuing in this role. He asked if anyone else had any interest to serve on this board.

Ms. Griesemer asked how often the meetings occur.

Mr. Deer replied the Board meets once a quarter.

Mr. John Myers moved to re-appoint Mr. Deer as the representative from the Council. Ms. Griesemer seconded the motion, which unanimously carried.

##### **2. 2023 Budget Guidelines**

Mr. Deer gave a brief summary of the last several years' guidelines. He noted the salary study data would not be available in time for the 2023 budget requests. He also added from his research, the cost of living raises are anywhere from 5.6% to 8.6%.

Mr. Ison stated they are still waiting on some numbers (the Special LIT Distribution and the Certified Net Assessed Values), which were missing from Mike Reuter's (County's Financial Advisor) fiscal plan review last month. So, all they can do now is give a guidance for salary increases at this point, noting the guidance is rarely stuck to; once all of the numbers are received, then they will know where they are at and can adjust the salary increases accordingly.

Discussion was held on what percentage of raises to give as a guideline. Multiple suggestions were made.

Ms. Griesemer made a motion to set the salary increase guideline to 4%. Mr. John Myers seconded the motion that carried 5-1. Mr. Deer voted nay.

Mr. Ison also stated that any other changes made above their 2022 budget, the department head will need to give a justification.

Mr. John Myers commented the budgets need to be advertised high enough to anticipate a larger salary increase.

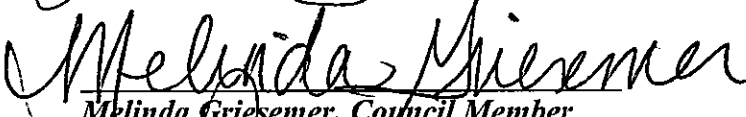
#### **F. Adjournment – *Next regular meeting July 11, 2022***

There being no further business, Mr. John Myers moved to adjourn the meeting. Mr. Ketchum seconded the motion, which unanimously carried.

June 13, 2022 – Regular Meeting Minutes

  
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*James Ison, Council President*

  
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*Jonathan T. Myers, Council Vice-President*

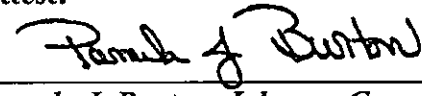
  
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*Melinda Griesemer, Council Member*

  
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*Pete Ketchum, Council Member*

  
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*Rob Henderson, Council Member*

  
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*John Myers, Council Member*

  
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*Ron Deer, Council Member*

Attest:  
  
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*Pamela J. Burton, Johnson County Auditor*